
AUDIT COMMITTEE

MINUTES OF THE MEETING HELD ON 27 MARCH 2008

Present: Councillor Bogle (Chair)
Councillor Dean
Councillor Moulton
Councillor Noon

Also in attendance:-

Ms A Blowman – Performance Specialist, Audit Commission
Mr M Bowers – Audit Manager, Audit Commission
Ms K Handy – District Auditor, Audit Commission

33. APOLOGIES AND CHANGES TO IN MEMBERSHIP (IF ANY)

Apologies were received from Councillors Ball, Mrs Blatchford, Slade and Sollitt (Vice-Chair). The Panel noted that, in accordance with Council Procedure Rule 4.3, Councillor Moulton was in attendance as a nominated substitute for Councillor Odgers and Councillor Dean for Councillor Ball.

34. MINUTES OF THE PREVIOUS MEETING (AND MATTERS ARISING)

RESOLVED that the Minutes of the meeting held on 24 January 2008 be approved and signed as a correct record.

35. MONITORING AUDIT COMMITTEE RECOMMENDATIONS

The Committee considered and noted the report of the Democratic Support and Members Services Manager requesting that the Committee considers the actions taken since its last meeting. (Copy of the report circulated with the agenda and appended to the signed minutes).

36. AUDIT COMMISSION: DRAFT ANNUAL AUDIT AND INSPECTION LETTER 2006/07

The Committee considered the report of the Chief Internal Auditor presenting the results of the statutory audit of the Council's 2006/07 Financial Accounts, and noted the Annual Audit and Inspection Letter 2006/07. (Copy of the report circulated with the agenda and appended to the signed minutes).

37. AUDIT COMMISSION: AUDIT AND INSPECTION PLAN PROGRESS REPORT

The Committee considered the report of the Chief Internal Auditor updating the Committee on progress against the 2006/07 Audit and Inspection Plan, and noted the Audit Commission's Progress and Data Quality reports as attached. (Copy of the report circulated with the agenda and appended to the signed minutes).

38. AUDIT COMMISSION : AUDIT AND INSPECTION PLAN 2008/09

The Committee considered the report of the Chief Internal Auditor, and noted the content of the Audit Commission's Draft Audit and Inspection Plan including the planned audit fee for 2008/09. (Copy of the report circulated with the agenda and appended to the signed minutes).

39. NATIONAL FRAUD INITIATIVE 2006/07

The Committee considered the report of the Chief Internal Auditor, and noted the outcome of the 2006-07 National Fraud Initiative. (Copy of the report circulated with the agenda and appended to the signed minutes).

40. INTERNAL AUDIT: STATUS OF WORK FEBRUARY 2008

The Committee considered the report of the Chief Internal Auditor, and noted the Internal Audit: Status of Work report for the period ending 28 February 2008. (Copy of the report circulated with the agenda and appended to the signed minutes).

41. INTERNAL AUDIT: REVISED STRATEGIC PLAN 2007/08 TO 2009/10

The Committee considered the report of the Chief Internal Auditor inviting the Committee to comment on and approve the Revised Strategic Internal Audit Plan for 2007/08 to 2009/10. (Copy of the report circulated with the agenda and appended to the signed minutes).

RESOLVED that the 2008/09 Audit Plan be adjusted to include the following areas for audit:-

- (i) Concessionary Travel scheme;
- (ii) Property Disposals/Management; and
- (iii) Housing Adaptations.

42. SELF – ASSESSMENT OF THE EFFECTIVENESS OF THE AUDIT COMMITTEE

The Committee considered the report of the Chief Internal Auditor, and agreed the actions to be taken to further improve the Committee's effectiveness. (Copy of the report circulated with the agenda and appended to the signed minutes).